



CHESAPEAKE ACADEMY

# Parent Information Packet

# Summer Camp 2011

## **CHESAPEAKE ACADEMY MISSION**

*Chesapeake Academy is an independent, co-educational day school serving a diverse population of Pre-K through Eighth Grade students in the Northern Neck and Middle Peninsula of Virginia. The school prepares each student for their future academic, moral, social, and physical endeavors in an intellectually challenging environment with a unique curriculum grounded in a nurturing, family-oriented atmosphere. The Academy prepares each student for their secondary school of choice.*

**Please read the enclosed information carefully.  
We ask that you retain this packet for reference throughout the summer.**

# CAMP INFORMATION 2011

Thank you for enrolling your child in the Chesapeake Academy Summer Camp program. The following information should answer a number of questions concerning the different camp programs.

## **REGISTRATION AND PAYMENT:**

Enrollment begins on Monday, January 17, 2011 at 8am. Please be aware that we will not be able to confirm your registration until **all** paperwork is properly completed. We also require that payment is made in full when registering for a session. All payments are **non-refundable**. Register in person at Chesapeake Academy anytime Monday – Friday between 8:00am – 4:00pm and from 9am-3pm during Spring Break March 7-11. You can visit the Academy's website to print a registration packet at [www.chesapeakeacademy.org](http://www.chesapeakeacademy.org).

## **CAMPER INFORMATION:**

If your child is not a student at Chesapeake Academy, we will need a copy of the child's Birth Certificate and a copy of his or her last physical to complete your registration.

## **AGES:**

Camp Irvington: 4-9yrs old  
Field Trip Camp: 9-14yrs old  
Sailing Camp: 8-14yrs old  
Sports Camp: 9-14yrs old  
Water Sports Camp: 9-14yrs old

## **HOURS OF OPERATION:**

**Camp Irvington:** Monday-Friday 9am-3:30pm / Drop off: 8-9am Pick up: 3:45-4pm

**Field Trip Camp:** Drop Off: 8-9am Monday / Pick up: 3:30-4pm Friday

**Sailing Camp:** Monday-Friday 9am-4pm  
Drop off and Pick up at Rappahannock Yacht Club

**Sports Camp:** Monday-Friday 9am-3:30pm / Drop off: 8-9am Pick up: 3:45-4pm

**Water Sports Camps:** Drop Off: 8-9am Monday / Pick up: 3-4pm Friday

## **LATE PICK UP:**

Our camps will close daily as stated above. If you are unable to pick up your child, please make arrangements to notify the program as to who will pick up your child by 3pm. At the time camp closes, if your child has still not been picked up we will first call the parents/guardians. If they are unable to be reached, we will call the emergency contacts

for pick up. You will receive one warning at no charge during the summer for late pick up. **After one warning a late fee of \$10 will apply per every 15 minutes for those children picked up after the stated closing time.**

### **SIGN IN AND OUT:**

Parents/Guardians are responsible for signing their children in and out daily. There will be a Sign In/Sign Out sheet on the parent table. The parent table will be located in the Art Room in the Gymnasium. The only individuals who are authorized to pick a child up are the ones stated on the Registration Form or in writing from you. Please have a photo ID with you when picking up children from camp.

### **FIELD TRIP POLICY:**

We expect all campers to be on time for the departure of field trips. Every week on the parent table there will be an information sheet that will contain field trip details. All field trips will leave and return in a timely manner. If your child misses the bus for a field trip, you will not receive a refund for this day. We will not be able to accommodate children who do not participate in a field trip on a particular day.

### **LOST AND FOUND:**

Please label EVERYTHING! The camp is not responsible for any misplaced items. Labels help us return items that are found. We ask children to keep all of their belongings together throughout the day. Please make sure that your child leaves with everything he or she brought to camp. All items found will be placed in a box near the parent table.

### **WHAT TO BRING:**

Please see the What To Bring To Camp 2011 document for each of our camps.

### **FAMILY CODE OF CONDUCT:**

*Chesapeake Academy expects all students, parents, teachers, guests, and other members of our school, to be respectful and considerate to everyone at all times.*

**Appropriate behavior promotes inclusion rather than exclusion, collaborative problem solving, seeing mistakes as opportunity for growth and striving for appropriate conflict resolution.**

Camper conduct violations will be handled by the Camp Director depending on the severity and frequency. Each infraction will be reviewed and dealt with fairly and effectively. Communication and cooperation between parents and Chesapeake Academy is essential to a community code of conduct. All infractions and consequences will be handled with appropriate confidentiality.

Campers who misbehave will be corrected. Opportunities to learn from mistakes include: timeout, loss of privileges, parent conference, suspension, or expulsion are escalating forms of instructive consequences at Chesapeake Academy. Continued poor conduct following a parent conference may result in ineligibility for participation in camps at Chesapeake Academy. We believe that a positive and constructive working relationship between the camp staff and the camper's parents (or guardian) is essential to the

fulfillment of Chesapeake Academy's mission. **Therefore, Chesapeake Academy reserves the right not to continue enrollment or not to re-enroll the camper if the camp reasonably concludes that the actions of the parent (or guardian) make such a positive and constructive relationship impossible or seriously interferes with the school's accomplishment of its educational purposes. Chesapeake Academy's decision of the school in these matters shall be final.**

**MEDICATION:**

Medications from home must be in the original container with label intact and child's name. Medications must be locked up at all times, so please see the Camp Director with all medications so that we can properly store them.

**THANK YOU:**

We hope this packet answers most of your questions. Thank you for carefully reading all the material and accurately completing the forms. We anticipate a fun filled summer that contributes to the growth of our campers. Your comments, input, and support helps us to continue to meet the ever changing needs of our community. If you have any additional questions, comments, or concerns, please contact:

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Reminder: check us out on the web at  
[www.chesapeakeacademy.org](http://www.chesapeakeacademy.org)